

# Purba Bardhaman Zilla Parishad

Cour Compound, 713101

Engineering wing

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Memo. No:- DE/e-NIT/ 3190

Date:- 12/6/2025

## NOTICE INVITING PRE-QUALIFICATION CUM-TENDER (TWO COVER SYSTEM) OF THE DISTRICT ENGINEER, PURBA BARDHAMAN ZILLA PARISHAD

### e-NIT No.- 22 of 2025-26

The District Engineer, Purba Bardhaman Zilla Parishad on behalf of Purba Bardhaman Zilla Parishad invites **percentage rate tenders** for each of the followings works by two cover system from the Bonafide & resourceful Contractors of Government /Semi Government / undertaking /Autonomous body /statutory bodies and local bodies who satisfy the terms and conditions set out in the technical bid documents (TBD) and having registration in the e-procurement portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in).) may submit their bids in the said portal. **The intending bidders must have completed at least one similar nature of work in single contract as prime contractor and value of which is not less than 40% (Forty Percent) of the value put to tender. The work must be completed within last five years from the date of issuance of this NIT.** The prequalification documents are to be uploaded in two separate folders. One of the folders shall contain the entire Technical Documents as stated in the Bid Documents and Financial Bids are to be uploaded in the another folder.

The tenders shall be available for viewing, downloading and submission in the web-site [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

### List of Works for which tender is invited :-

Sl No	Name of works	Estimated Amount Put to Tender (including GST, Cess) (Rs.)	Amount of Earnest Money (Rs.)	Cost of Tender Fees (Rs.)	Time of completion (Days)	Defect Liability Period (Years)	Remarks
<b>Fresh-Tender</b>							
1	Construction of Community Sanitary Complex at Kusumgram BPHC within Monteswar Block in the District of Purba Bardhaman out of XV FC (Tied) Grand	Rs.6,20,000/-	Rs.12,500/-	Rs. 5,000/-	60 days	1 year	Rates are as per PWD Schedule of rates with effect from 01.11.2017 (Volume- I & II) with 10th Corrigenda & Addenda.

1. **Earnest Money Deposit and Cost of Tender Fees Deposit** - The person/persons who intend to participate in the Tender for an Estimated Amount up to Rs. 25 (TwentyFive) Crore shall have to deposit Earnest Money as mentioned in clause 1.1 of GCC of Form No-2911In the event of e-filing intending bidder may download the document from the web-site directly by the help of digital signature certificate/e-Token.

### Earnest Money and Tender Fees Deposit of e-Procurement

Online receipt and refund of Earnest Money Deposit of e-Procurement through State Government e-Procurement portal. The following procedure to be adopted for deposit of EMD/Bid Security and Tender Fees related to e-Procurement

### A)Login By bidder :-

- A bidder desirous of taking part in a tender shall logging to the e-Procurement portal of the Government of West Bengal :-[https:// wbtenders.gov.in](https://wbtenders.gov.in). using his login ID and password.
- He will select the tender to bid and initiate payment of pre-defined EMD and Tender Fees for that tender by selecting from either of the following payments modes :-
- Net Banking (any of the Banks listed in the ICICI Bank Payment-gateway) in case of payment through ICICI Bank Payment Gateway.
- RTGS/NEFT in case of offline payment through bank account in any Bank.

### A) Payment Procedure:-

- Payment by Net Banking (any listed Bank) through ICICI Bank Payment Gateway

## 2. List of Important Dates of Bids: -

Sl No.	Particulars		Date	Time
1	Published Date	On	12.06.2025	18.500Hrs
2	Documents Download / Sale Start Date	From	12.06.2025	18.500Hrs
3	Documents Download / Sale End Date	To	20.06.2025	16. 00Hrs
4	Pre-Bid Meeting		16.06.2025	15.000Hrs
5	Bid Submission Start Date	From	12.06.2025	18.000Hrs
6	Bid Submission End Date	To	20.06.2025	16:00 Hrs
7	Bid Opening Date (Technical)	On	23.06.2025	11:00 Hrs
8	Bid Opening Date (Financial)		After Evaluation of technical Bid	
9	Place of Opening Bid		Purba Bardhaman Zilla Parishad	
10	Officer Inviting Bid		District Engineer	
11	<b>Last Date of Bid Validity</b>		<b>90 days from the date of opening</b>	

**Tender Inviting Authority will not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding.**

## 3. Eligibility criteria for participation in tender:

- i) The prospective bidders shall have satisfactorily completed as prime agency at least one similar nature of work having **minimum value of 40% ( forty percent)** of the estimated cost for which bid is invited during the last 5(five) years prior to the date of publication of this notice. under Zilla Parishad, P.W.D., C.P.W.D., & similar other Govt. Dept
- ii) Credentials for successful completion (certificate for executed work obtained from the officer not below the rank of **Executive Engineer /District Engineer /Block Development Officer /Executive Officer of Panchayat Samity, Municipality, Development Authority or equivalent** ) (N.B.- Estimated amount , work done amount, date of completion of work, **Tender ID** and detailed communicational address of the client must be indicated in the credential certificate) **and Work order mentioning Tender ID, detailed estimate and payment certificate (if available) must be submitted along with work completion certificate.**
- iii) Copy of a)Valid PAN Card issued by Income Tax Department b) Professional Tax( current financial year) Receipt (Challans) Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017.d) Trade License. [Statutory Documents].
1. The applicant in the same name and style should have achieved annual turnover in any of the year over the last fiveyears (50% of which is form civil engineering works and equivalent only).
  - a. 60% of amount put to bid, in case the amount put to bid is Rs. 200 lakhs and less.
  - b. 75 % of amount put to bid, in case the amount put to bid is more than Rs. 200 lakhs.
  - c. UDIN to be mentioned at least for the Financial Year which will be considered for qualification in turnover.
  - d. Payment certificates (signed by competent authority) to be uploaded in support of turnover.
  - e. Form 26 AS will also be considered for determination of turnover. The turnover will be indexed @8% simple interest in a year.
- iv) Financial statements for the last 03 (three) years (Audited if applicable).
- v) Income Tax return should be submitted for last 3 years.
- vi) Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by any Govt. Deptt. during the last 5 (five) years prior to the date of this e-NIT. Such debar will be considered as disqualification towards eligibility.
- vii) Registered Unemployed Engineers' co-operative Societies/ Unemployed Labour Co-Operative Societies are required to furnish Valid Bye Law, Valid Register Certificate issued by the Co-operative Department, Current Audit Report, Annual General Meeting along with other relevant supporting papers. [ Non Statutory Documents].

- vi) Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L. & arbitration will be entertained.
- vii) No interest claim will be admissible during refund of earnest money and security deposit.
- viii) Uploaded documents of valid successful bidders may be verified with the original in due course. The valid successful bidders have to show the originals to the concerned authority as and when required.
- ix) Time allowed for completion of work will be measured from the date of issue of work order
- x) If any erroneous printing found after agreement or any time in the SOQ (Schedule of Quantity) Quantity or Rate, the Tender Inviting authority reserve the rights to correct the same as per approved original estimate.
- xi) Bidding documents is to be uploaded by the bidder. The bidder has to only agree/ disagree on the conditions in the bidding document. The bidders who disagree on the conditions of bidding document cannot participate in the tender and his /their bid will be treated as informal
- xii) ***Even though the bidders meet the qualifying criteria, they are subjected to be disqualified if they have:***
  - (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and / or record of submission of any false / fake document(s).
  - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
  - (iii) Participated in the previous bidding for the same work and had quoted unreasonably highlow bid prices and could not furnish rational justification for it to the Employer
- xiii) In case of submission of false or misleading documents, the earnest money of the bidder will be forfeited.
- xiv) Intending Bidder should read carefully read the CI No 41 of GCC of Form No-2911 regarding the suspension and debarment policy before participating the tender.
- xv) No conditional or incomplete tender will be accepted.
- xvi) The bid of any Black listed agency will not be accepted.
- xvii) Arbitration will not be allowed in any case.
- xviii) Tender inviting authority may be cancel or reject the tender without assigning any reason thereof.
- xix) To keep the scheme in good condition during the Defect Liability Periods after the completion of the construction if any additional /excess work is required , the same will be treated as defect liability and the contractor has to do the maintenance work at his own cost.
- xx) Tender Inviting authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any point of time prior to the issuance of work order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the authority's action.
- xxi) The Contractor shall obtain a valid license under the Contract Labour (Regulation and Abolition) Act, 1970, before the commencement of the work, and continue to have valid licenses until the completion of the work. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986, Fatal Accident Act, 1855, Personal Injuries (Compensation Insurance) Act, 1970.
- xxii) The Contractor shall also comply with the provisions of the 'Building and Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996' and 'The Building and Other Construction Workers Welfare Cess Act, 1996'. Failure to fulfill these requirements shall attract penal provisions of the contract, arising out of the resultant non-implementation of such provisions
- xxiii) "Levy / Taxes Payable by Contractor" GST, Building and other Construction Workers' Welfare Cess or any other tax or Cess in respect of this contract shall be payable by the Contractor and Engineer-in- Charge shall not entertain any claim whatsoever in this respect.
- xxiv) The contractor shall deposit Government Royalty and obtain necessary permit for supply of the sand, stone chips, red bajri, sand stone, river bed materials etc. from local authorities, if those are directly procured from quarry sites.

on the satisfactory completion of the whole of the construction work, 25% of the total amount retained as security deposit will be repaid to the contractor, 12.5% of the total amount retained as security deposit will be repaid to the contractor at the end of 3<sup>rd</sup> year & 4<sup>th</sup> year respectively after completion of the completion work & balance of the amount(i.e- 50%) retained as security deposit will be repaid to the contractor subject to condition that the engineer has certified all defects notified by the engineer to the contractor before the end of period prescribed for repayment have been corrected.

5. **Time of Completion:-** The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence. Time being deemed to be the essence of the contract on the part of the contractor, the contractor shall be bound in all cases, to achieve the 'Milestones'.
6. **Time Extension:** Normally no time extension will be granted. In case of prayer for extension of time the Zilla Parishad Authority has the full right reserved to grant it or discard it.
7. **Compensation for delay of work:**
  - a) 2% (Two percent) of the tendered value of work arrived for each month of delay to be computed on per day basis subject to the ceiling limit of security deposit already withheld or due to be withheld during imposition of the said clause and minimum payable compensation equivalent to the Earnest Money deposited (EMD)
  - b) Provided always, that the total amount of compensation for delay, to be paid under this clause shall not exceed 10% of the tendered value of work or the tendered value of the item or group of items of the work, for which a separate period of completion is originally given.
8. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every bill of the selected agency. GST, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes, cess & all other charges etc. Necessary deduction will be made from the contractor's bills as per prevailing Govt. orders and rules towards deposit & other taxes & charges etc.
9. The Agency shall quote their rate in percentage basis i.e. Excess /Less/At par(Both in figures as well as in words) in the given space of Financial Bid Documents only.
10. a) No Mobilization Advance and Secured Advance will be allowed.  
b) No Price Variation will be allowed.
11. Agency shall have to arrange land for creation of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
12. Bids shall remain valid for period not less than 90 (Ninety) days from the date of opening of Financial Bid. "Bid valid for a shorter period shall be rejected by the 'Purba Bardhaman Zilla Parishad' as non response".
13. Estimate put to tender includes 18% GST (9% CGST & 9% SGST) as applicable at the time of tender for all works contract & 1% Labour welfare cess.
14. Payment is subject to available of necessary fund and deduction of GST, TDS, Income Tax, Security Deposit & Labour welfare Cess, or any other deductions applicable.
15. The contract shall not be assigned or sublet without specific orders from Government in respect of a specified sub-contractor
16. There shall be no provision of Arbitration.
17. Cost of Earnest Money and Tender fees: Documents (Scanned copies of originals) of depositing EMD and Tender fees to be submitted along with the tender documents.
18. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the e-Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
19. The intending Bidders shall clearly understand that whatever may be outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Purba Bardhaman Zilla Parishad reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of bidding.
20. **Prospective applications are advised to note carefully the minimum qualification criteria as mentioned in "Instructions to Bidders" before bidding.**

# INSTRUCTION TO BIDDERS

## SECTION – A

### 1. **General guidance for e-Tendering**

Instructions / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

### 2. **Registration of Contractor**

Any contractor willing to take part in the process of e-tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbetenders.gov.in>. (the web portal of P & R.D. Department) the contractor is to click on the link for e-Tendering site as given on the web portal.

### 3. **Digital Signature certificate (DSC)/e-Token**

Each contractor is required to obtain a Digital Signature Certificate (DSC)/ e-Token for submission of tenders from the approved service provider of the National Information Centre(NIC) on payment of requisite amount, details are available at the Web Site.

4. The Contractor can search & download e-NIT & Tender Documents electronically from computer once he logs on to the website mentioned in clause 2 using the Digital Signature Certificate)/ e-Token. This is the only mode of collection of Tender Documents.

### 5. **Participation in more than one work**

A prospective tenderer shall be allowed to participate in the work either in the capacity of individual or as a partner of a firm . If he is found to have applied severally in a single work all his applicants will be rejected for the work.

### 6. **Submission of Tenders.**

General process of submission: - Tenders are to be submitted online through online the website in two folders at a time for each work, one is Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally signed. The documents will get encrypted (transformed into non readable formats)

### **A. Technical Bid**

The Technical Bid should contain scanned copies of the following further in two covers (folders) .

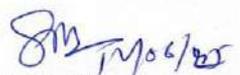
#### **A-1. Statutory cover containing documents**

- i. Prequalification Application (Section-B, Form-I)
- ii. Photo copy of EMD and Tender as prescribed in the e-NIT, against each of the serial of work in favour of Purba Bardhaman Zilla Parishad.
- iii. Copy of PAN Card & Copy of Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017
- iv. STRUCTURE AND ORGANISATION (Section-B, Form-II). **Valid e-mail & mobile no to be mentioned.**
- v. Tender Form –No. 2911 & e-NIT (*properly filled in & upload the same Digitally signed except quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911, the tender is liable to summarily rejected*).

#### **A-2. Non statutory cover containing documents**

- i. a) Current Professional Tax Receipt Challan b) Current Income Tax acknowledgement Receipt. c) Trade Licence.
- ii. Registration Certificate under Company Act(if any)
- iii. Registered Deed to Partnership Firm/Article of Association & Memorandum (if applicable)
- iv. Power of Attorney (For Partnership Firm /Private Limited Company( if any)
- v. Registered Unemployed Engineers' Co-operative Societies /Unemployed Labour Co-operative Societies are required to furnish Valid Bye Law, valid Register Certificate issued by the Co-operative Department, Current Audit Report, Annual General Meeting along with relevant supporting papers.

7. **Penalty for suppression/distortion of facts**  
Submission of false document by tenderer is strictly prohibited and if found action may be referred to the appropriate authority for prosecution as per relevant IT Act in vogue.
8. **Rejection of Bid**  
The Purba Bardhaman Zilla Parishad reserves the right to accept or reject any bid and to cancel the bid process and reject all bids at any time prior to the award of contract without there by incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for Zilla Parishad's action.
9. **Award of Contract**  
The Bidder whose bid has been accepted will be notified by Purba Bardhaman Zilla Parishad through Letter of Acceptance cum Notice to proceed with the Work.  
The Agreement in Form No.-2911 will incorporate all agreements between Purba Bardhaman Zilla Parishad and the successful Bidder. All the tender documents including e-NIT & BOQ will be the part of the contract document.
10. **Additional terms and conditions**
- a) **Work order will be issued after availability of the fund.**
  - b) Agency should submit the test report of Quality control.
  - c) Additional Performance Security @ 10.00% (ten percent) of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimate put to tender at the time of execution of agreement, in the form of Bank Guarantee from any schedule Bank /Fixed Deposit as per direction as per memo no-4608-F(Y) dated-18/07/2018 of Finance Department, Govt. of W.B.
    - i) If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LOA/Work Order or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited.
    - ii) If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.
    - iii) Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.

  
District Engineer  
Purba Bardhaman Zilla Parishad

**SECTION -B**  
**FORM-II**  
**STRUCTURE AND ORGANISATION**

- A.1.i) Name of Applicant  
(Proprietor/Secretary/Partner ) : \_\_\_\_\_
- ii) Status of Farm  
(Proprietorship /Society/Partnership/Ltd Comp. ) : \_\_\_\_\_
- A.2 i) Office Address : \_\_\_\_\_
- ii) E-Mail (Mandatory) : \_\_\_\_\_
- iii) Telephone No.(Land) (if any) : \_\_\_\_\_
- iv) Mobile No. (Mandatory) : \_\_\_\_\_
- v) PAN No : \_\_\_\_\_
- vi) GST : \_\_\_\_\_
- vii) e-Procurement No (UTR No if any)- : \_\_\_\_\_
- A.3.i) Name of Bank : \_\_\_\_\_
- ii) Address of Bank : \_\_\_\_\_
- iii) Account No : \_\_\_\_\_
- iv) IFSC Code : \_\_\_\_\_
- A.4 Attach one organization chart showing  
the structure of the company with : \_\_\_\_\_  
names of Key personnel and technical  
staff with Bio-data.

Note :- Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

\_\_\_\_\_  
Signature of applicant including title  
and capacity in which application is made.

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