

ZILLA PARISHAD, BURDWAN
ENGINEERING WING
COURT COMPOUND, P.O & DIST. - BURDWAN

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Memo No. - DE/NITO/237

Date: -03/03/2015

NOTICE INVITING TENDER OFFER
(TWO COVER SYSTEM)

For and on behalf of the Zilla Parishad, Burdwan, the District Engineer, Burdwan invites sealed offers in two cover system from Manufacturers / Authorised Dealer / Suppliers on their letter head along with all necessary documents, having 3(three) years experience in executing similar type of delivery, installation & commissioning of the D.G. sets on hire basis at Govt. sectors. Condition of D.G. Sets preferably latest/modern model obtaining pollution free certificate. Offerers may visit the actual location and make them fully acquainted with the site before submitting their offer. No materials will be issued for the respective work by the Dept.. Offer should include all applicable taxes, duties, cess & other incidental charges. Rate should be given by following format for financial proposal in item rate basis along with mentioning specific make & brand of equipment/instrument on the letter head of the tenderer. Cost and arrangement for necessary consumable i.e. fuel and lubricant shall be borne by the agency, which should be considered before offering their rate. No price variation clause will be entertained. Offers shall remain valid for period not less than 120(one hundred twenty) days from the date of opening of Technical proposal. Offerers are also requested to follow the 'Instructions to the Offerers' and 'Schedule of Terms & condition' for stand by Diesel Generator sets on hire basis. Earnest Money in the form of Bank Draft/ Pay Order/ Banker's Cheque issued from any schedule Bank and drawn in favour of the 'District Engineer, Zilla Parishad, Burdwan' payable at Burdwan, should require to be enclose with the offer, otherwise the same shall not be considered. Earnest Money for successful offerer shall be treated as security deposit for the work which shall be return back on application after completion of tenure of the contract. Earnest Money for unsuccessful offerer shall be return back on application only. Successful offerer's shall be required to execute an agreement on Non-Judicial stamped paper worth Rs. 10/-(Ten) as per Zilla Parishad norms within 7(Seven) days after issuing of L.O.I. for the purpose.

Acceptance of lowest or any other offer is not obligatory. Intending participants are requested to collect 'Notice Inviting Tender Offer' from this office on application or through download from the website <http://www.burdwanzp.org> Sealed offers with mentioning rate along with all tender documents (signed by the offerer) should reach this office within **16=00 Hours of 23/03/2015** which should be opened in presence of attending participants.

PARTICULARS

Sl No	Name of work	Amount of Earnest Money	Time allowed for execution	Duration of work
1.	Providing two nos of stand by DieselGenerator sets 200 KVA & 75 KVA capacity , Water Cooled Diesel Engine244 BHP & 103 BHP respectively at 1500 RPM, 200 KVA & 75 KVA alternator,3 phase, 415 volt, 50 Hz, suitable battery, lubricants i.e Diesel oil, Mobil oil for smooth running generator as & when required including suitable AMF control panel fuel tank base frame with Acoustics Treatment etc. on hire basis along with delivery, installation, testing and commissioning and operation of the same by Skilled & trained Persons as directed for Sanskriti Lokomancho,Court Compound ,Burdwan.	Rs. 10,000/-	1 Month	3 years

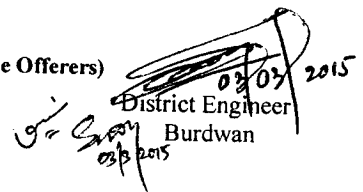
Instructions to the Offerers:

Offers with 2 (two) separate sealed envelopes for technical and for financial proposals (1st and 2nd envelope respectively) are to be submitted simultaneously and these envelopes should be put inside in an outer envelope(3rd envelope) which should be sealed further. In the two- stage process, the inner envelope containing technical proposal will be opened first and evaluated to determine technical feasibility on the basis of the offering documents. The other envelope containing the financial proposal shall be opened only if such bidders whose technical proposal are found to be feasible and therefore, financial proposal of such offers shall be evaluated and compared. The financial proposal of offerers whose technical proposals are not feasible shall be retained un-opened. Payment should be made on completion of each calender months. Starting date of the operation shall be reckoned from the date of commissioning.

Part-1: Technical Proposal (1st envelope)-Documents for Qualification Details (Self attested copy to be submitted).

- Full details of the firm, proof of firm registration along with Postal Address, Telephone No, Fax No, Email No etc.
- Copy of I.T. Return acknowledgement, VAT registration certificate, PAN card, Professional Tax receipt challan etc.
- Profile of the proprietor and his technical personnel/associates along with Electrical License as per I.E. rules .
- Details of Credentials (of existing work done for similar nature of work) with work order etc.
- Earnest Money in the form of Bank Draft/Pay Order/Banker's Cheque (To be issued from any schedule bank drawn in favour of the 'District Engineer, Burdwan' payable at Burdwan).
- Notice Inviting Tender Offer (copy of which is available i. from the office of the undersigned on application. ii. through download from web site <http://www.burdwanzp.org>.)
- Schedule of Terms & Condition etc. for providing stand by DG Sets on hire basis(copy of which is available i. from the office of the undersigned on application. ii. through download from web site <http://www.burdwanzp.org>.)
- Proposal with Drawing and Design and specification.
- Other documents if any.

Part-2: Financial Proposal (2nd envelope) -As per prescribed Format (To be submitted on the Letter Head of the Offerers)

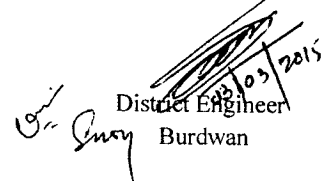

 District Engineer
 Burdwan
 03/03/2015

“SCHEDULE OF TERMS & CONDITION ETC.” for Providing Stand by Diesel Generator sets on hire basis along with necessary fuels & lubricants for the Sanskriti Complex at Court compound, Burdwan.

To facilitate alternative arrangement during Load Shedding/ Low Voltage period, Diesel Generator sets with stand by arrangement should be provided for feeding directly to the existing mains, during power failure/shortage. .

Terms & Condition are as follows:-

1. 1 (one) No. 200 KVA & 1 (one) No. 75 KVA capacity Diesel Generator sets should be provided for the purpose by the agency at his own cost & arrangements on hire basis. These Diesel Generator sets provided with stand by arrangement should be well & good conditions so as to ensure the out put to the capacity as noted against each.
2. These Diesel Generator sets should be installed at the specific places (Indoor Sub-Station building located near by ‘Sanskriti’ Complex) as per direction of the Engineer-in-charge within a month from the date of placement of order.
3. These Diesel Generator sets should be supplied, delivered at site and installed at the locations by the Agency at his own cost and arrangements. Foundations etc as required towards installation should also be done by the agency at his own cost and arrangements after prior approval of the drawing submitted by the agency. Suitable A.M.F. arrangements shall also be arranged by the Agency at his own cost.
4. These stand by Diesel Generator sets should be provided by the agency on hire basis for complete 3(three) years at present.
5. The agency should be required to engage Licensed Electrical Supervisor as per I.E. Rules towards operation & maintenance of these stand by Diesel Generator sets at his own cost and arrangements. The person(s) engaged in the operation & maintenance of these D.G. sets should also be insured against all sorts of accidents etc. by the agency at his own cost and arrangements, wages of person(s) engaged by the agency should be guided as per relevant acts. Zilla Parishad will have no liability whatever for the person(s) engaged by the agency towards operation and maintenance of these stand by Diesel Generator sets.
6. These Diesel Generator sets shall be maintained regularly by the agency at his own cost and arrangements. Regular testing should be made to keep them always well and good conditions and to serve the purpose by operating any time in a day or night as and when required, during the load shedding/low voltage period. Operator(s) should be engaged by the agency at his own cost and arrangements, so as to ensure round the clock observation towards operation, as and when required, and performance of these stand by D.G. sets. Necessary operational equipments for satisfactory operation of these stand by D.G. sets should also be kept always ready preferably in a ‘Tool Box’ by the agency at his own cost and arrangements.
7. One “Log-Book” shall be maintained for each of the D.G. sets which shall be entered by the agency day to day and should be retained at the site for the period of hire of these D.G. sets. Periodic verification and checking on the same should be done by the officials of the Zilla Parishad.
8. Necessary H.S. Diesel & Mobil (required grade) should be supplied by the agency according to actual requirements, at his own cost and arrangements. 1 (one) catalogue for each of these stand by D.G. sets, published by the respective manufacturer should also be supplied by the agency to the Zilla Parishad towards authenticity for the consumption of fuel and lubricants. It is also stated here that when any break down of electricity through load shedding/low voltage/local fault exceeds 24(twenty four) hours then the cost of fuel and lubricants for the whole operating hour of the respective generator set at that duration (according to consumption as stated in the manufacturer’s catalogue) shall be paid to the agency on submission separate bill.
9. Guarding arrangements of these stand by D.G. sets shall be made by the agency at his own cost and arrangements.
10. List of person(s) engaged by the agency should be submitted to the in charge of ‘Sanskriti’ Complex towards proper identification.
11. Suitable change over mains, Control Panel Board, AMF Panel etc. and Electrical Power transmission line from these stand by D.G. sets upto the existing mains should require to provide by the agency at his own cost & arrangements.
12. The agency should be required to get necessary licence etc. for providing these stand by D.G. sets on hire basis at his own cost & arrangements.
13. Necessary Insurance regarding fire etc. for these D.G. sets should require to be done by the agency at his own cost and arrangements.
14. Testing arrangements regarding actual capacity of these D.G. sets should require be done by the agency at his own cost and arrangements.
15. The date of starting operation of each of these D.G. sets shall be the date of commissioning after completion of installation & testing and counted towards payment of hire charge to the agency.
16. The successful agency should have to execute an agreement within 7 (seven) days from the date of issue of order, in Non-judicial stamped paper worth Rs. 10(ten) with all tender documents along with depositing lump sum permanent security deposit of Rs. 10,000/- which may be in the form of Bank Guaranty/Fixed Deposit from schedule Bank. However in that case, Earnest Money of successful offerer will be refund after execution of agreement on application. Further security deposit will not be deducted from bills.
17. The offer should be given for hire & operation charges of these stand by Diesel Generator sets provided by the agency according to above “Schedule of terms and conditions etc.” on lump sum basis per month. Payment should be made to the agency on submission of bills in duplicate after complete of full calendar month.
18. No payment should be made against hire charges for the closing period of the ‘Sanskriti’ Complex with prior intimations to the agency.
19. The Zilla Parishad reserves the right to discontinue this provisional work for providing stand by D.G. sets at its discretions within one months notice. The contract shall be terminated on one month’s notice due to any non performance from the side of the agency.


District Engineer
Burdwan

Format-For Financial Proposal

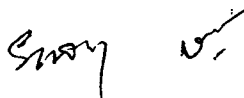
(To be submitted on the Letter Head of the Tenderer)

Ref.:-Notice Inviting Tender Offer (vide Memo No- DE/NITO/237 Dated- 03/03/2015)

SCHEDULE OF WORKS

Sl. No.	Description of work	Offer Rate Per Month (in Rs)
1	Providing two nos of stand by DieselGenerator sets 200 KVA & 75 KVA capacity , Water Cooled Diesel Engine 244 BHP & 103 BHP respectively at 1500 RPM, 200 KVA & 75 KVA alternator,3 phase, 415 volt, 50 Hz, suitable battery, lubricants i.e Diesel oil, Mobil oil for smooth running generator as & when required including suitable AMF control panel fuel tank base frame with Acoustics Treatment etc. on hire basis along with delivery, installation, testing and commissioning and operation of the same by Skilled & trained Persons as directed for Sanskriti Lokomancho,Court Compound ,Burdwan.	

Signature of the Tenderer

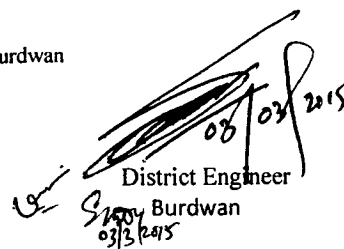


Memo No. - DE/NITO/237/78

Dated: -03/03/2015

Copy of Notice Inviting Tender Offer forwarded for favour of information with request to kindly display in the Notice Board for giving wide publicity to the :-

- 1-2) Sabhadhipati/Sahakari Sabhadhipati , Zilla Parishad, Burdwan.
 - 3) District Magistrate , Burdwan & Executive officer , Zilla Parishad, Burdwan
 - 4-6) Additional Executive Officer / Financial Controller & Chief Accounts Officer/ Secretary, Z.P. Burdwan
 - 7-8) Adhyaksha, District Council/ Karmadhakshya, P.K.O.P.S.S. , Z.P. Burdwan
 - 9-14) S.D.O. Burdwan Sadar (South)/ Burdwan Sadar (North)/ Kalna/Katwa/Asansol/Durgapur
 - 15-23) Executive Engineer, WBSRDA, Bardhaman Division, Bardhaman / Executive Engineer, WBSRDA, Burdwan-2 Division, Kanksa / Executive Engineer, P & R.D. Deptt, Z.P. Burdwan / Executive Engineer-I, Burdwan Division , P.W.D., Aftab Club, Burdwan / Executive Engineer-II, Burdwan Division , P.W.D.,Aftab Club, Burdwan / Executive Engineer, Asansol Division , P.W.D. / Executive Engineer, Burdwan Highway Division-I, P.W.(Roads) Directt., Aftab Club, Burdwan / Executive Engineer, Asansol Highway Division, P.W.(Roads) Directt., Asansol/ Executive Engineer, Burdwan Highway Division-III, P.W.(Roads) Directt., Burdwan.
 - 24-54) Sabhapati/ Executive officer, Burdwan - I / Burdwan - II / Bhatar / Ausgram - I / Ausgram - II / Galsi - I/ Galsi - II / Khandaghosh / Raina - I / Raina - II / Memari - I / Memari - II/Jamalpur/ Kalna - I/Kalna - II/ Monteswar / Purbasthali - I / Purbasthali - II / Katwa - I / Katwa - II / Mongalkote / Ketugram -I/ Ketugram - II / Durgapur- Faridpur / Andal / Pandabeswar / Kanksa / Raniganj / Jamuria / Barabani/Salanpur Panchayet Samity.
 - 55) D.I.O. & T.D., NIC, Burdwan is requested to arrange publication in Web Site <http://www.bardhaman.nic.in>
 - 56-57) Dy. Secretary/D.I.A., Z.P. Burdwan is requested to arrange publication in Web Site <http://www.burdwanzp.org>
 - 58-62) Assistant Engineer, Estimate Section / Asansol / Burdwan-I / Burdwan-II / P & RD, Z.P. Burdwan
 - 63-67) S.A.E., Estimate Section / H.C./ Acctt. , D.E's/Acctt. ,ZP / Estr. R.D. Dept., Z.P. Burdwan
 - 68-78) All S.A.E. 's (Civil)/ S.A.E. (Electrical) , Z.P. Burdwan
- Notice Board, Engineering Wing, Z.P. Burdwan /One Extra Copy to District Engineer, Burdwan



District Engineer
Burdwan
03/03/2015