

PURBA BARDHAMAN ZILLA PARISHAD

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Notification for Engagement of Part-time Contractual Medical Officer (Homoeopathic and Ayurvedic) for Gram Panchayat level Dispensaries

Applications are invited from the Indian Citizen for filling up the vacant post of Part-time Contractual Homoeopathic Medical Officer (12 nos.), Part-time Contractual Ayurvedic Medical Officer (2 nos.) under State Budget head for 14 (fourteen) nos. of Gram Panchayat Level Dispensaries in total.

1. Eligibility Criteria:

A) Educational Qualification: Passed Higher Secondary examination, certified by 'West Bengal Council of Higher Secondary Education' or its equivalent.

B) Professional Qualification:

i) For Homoeopathy: A Bachelor Degree (BHMS) in Homoeopathy from a recognized University or Institution recognized by Central Council of Homoeopathy and must be registered with State or Central Council of Homoeopathy.

ii) For Ayurvedic: A Bachelor Degree (BAMS) in Ayurveda from a recognised University or its equivalent as recognised under the Indian Medicine Central Council Act, 1970. Candidate must be registered with 'Paschim Banga Ayurveda Parishad', West Bengal.

2. **Age:** Age of candidates for Part-time Contractual Homoeopathic/Ayurvedic Medical Officer in Gram Panchayat dispensaries shall be not more than 50 years as on **01/01/2024**. It is relaxable for 5(five) years for SC/ST candidate and 3 years for OBC Candidates.

3. **Language Known:** Candidates must have knowledge in Bengali both in speaking and writing.

4. **Honorarium:** As decided by Govt. of West Bengal time to time. (Presently Consolidated of Rs.16,000/- per month).

5. Documents to be submitted:

a) Admit Card/Certificate of Secondary Examination or equivalent or Birth Certificate issued by proper Government Authorities as age proof document.

b) Mark sheets as in certificates for professional qualification.

c) Any three of the EPIC, AADHAAR, PAN, Ration Card, Passport, Bank Pass Book, Certificate of address having photo issued by 'Member of Parliament' or 'Member of Legislative Assembly' or Group-'A' Gazetted Officer on proper letter head, Household Utility bill (Gas, Electric, Water, fixed Land line) showing name and current address (not more than three months old). Property/Wealth Tax assessment certificate with same details as address proof cum identity proof.

d) Self-declaration of same present and permanent address (if any).

e) Medical Registration Certificate.

e) Caste Certificate where applicable.

6. **Prescribed application format as enclosed herewith, duly filled up by the candidate, should be submitted to the Block Office concerned, in hardcopy only alongwith all relevant testimonials by 29/02/2024 (excluding Sundays and holidays).**

Details of the vacant Gram Panchayat Level Dispensaries:

| Sl. No. | Name of Panchayat Samiti | Name of Gram Panchayat having vacancy | Category | |
|--------------|--------------------------|---------------------------------------|--------------|-----------|
| | | | Homoeopathic | Ayurvedic |
| 1 | Burdwan-I | Kshetia | | Ayurvedic |
| 2 | | Baghar-II | Homoeopathic | |
| 3 | | Belkash | Homoeopathic | |
| 4 | Galsi-II | Kurkuba | Homoeopathic | |
| 5 | | Khano | Homoeopathic | |
| 6 | Memari-I | Gopegantar-I | Homoeopathic | |
| 7 | Khandaghosh | Sagrai | Homoeopathic | |
| 8 | Kalna-I | Krishnadevpur | | Ayurvedic |
| 9 | | Dhatrigram | Homoeopathic | |
| 10 | Kalna-II | Kalyanpur | Homoeopathic | |
| 11 | Monteswar | Susunia | Homoeopathic | |
| 12 | | Mamudpur-I | Homoeopathic | |
| 13 | Katwa-I | Goai | Homoeopathic | |
| 14 | Ketugram-II | Nirol | Homoeopathic | |
| TOTAL | | | 12 | 2 |

Bam
Additional Executive Officer
Purba Bardhaman Zilla Parishad

Memo No. 207 (46)/JS-83-I/DPHC/PrBDNZP/23-24

Date: 08/02/2024

Copy forwarded for information to the:

- 1) Joint Secretary to the Govt, of West Bengal, Joint Administrative Building, HC-7, Sector-III, Salt Lake City, Kolkata-700106,
- 2-5) Sub-Divisional Officer, Burdwan Sadar-North, Burdwan Sadar-South, Kalna, Katwa Sub-Division.
- 6) Karmadhyaksha, JSOPSS, Purba Bardhaman Zilla Parishad
- 7) CMOH, Purba Bardhaman.
- 8) Secretary, Purba Bardhaman Zilla Parishad
- 9) DIO, NIC, Purba Bardhaman with the request to upload this Notification in the Purba Bardhaman web portal i.e. <https://purbabardhaman.nic.in>.
- 10-18) Sabhapati, Galsi-II/ Burdwan-I/ Memari-I/ Khandaghosh/ Kalna-I/ Kalna-II/ Monteswar/ Katwa-I & Ketugram-II Panchayat Samiti
- 19-27) Block Development Officer, Galsi-II/ Burdwan-I/ Memari-I/ Khandaghosh/ Kalna-I/ Kalna-II/ Monteswar/ Katwa-I & Ketugram-II Development Block.
- 28) O.S, Purba Bardhaman ZP with the request to hang this Notification in the Zilla Parishad Notice Board.
- 29) DIA, Purba Bardhaman Zilla Parishad with the request to upload this Notification in the Zilla Parishad web portal i.e. www.burdwanzp.org.
- 30) CA to the Sabhadhipati, Purba Bardhaman Zilla Parishad
- 31) CA to the District Magistrate, Purba Bardhaman & Executive Officer, Purba Bardhaman Zilla Parishad.
- 32-45) Pradhan, Kshetia/ Baghar-II/ Belkash/ Kurkuba/ Khano/ Gopegantar-I/ Sagrai/ Krishnadevpur/ Dhatrigram/ Kalyanpur/ Susunia/ Mamudpur-I/ Goai/ Nirol Gram Panchayat
- 46) Guard file

Bam
Additional Executive Officer
Purba Bardhaman Zilla Parishad



Government of West Bengal

Panchayats & Rural Development Department

Joint Administrative Building, Block:HC-7, Sector-III, Saltlake City, Kolkata-700106

Memo No.258(21)/PRD-14098/1/2020-SPHC SEC-Dept. of PRD

Date: 17.12.2021

From : Special Secretary to the Govt. of West Bengal,
Panchayats & Rural Dev. Department.

To : The District Magistrate, All districts &
The Ex-Officio Executive Officer, All Zilla Parishad.

Sub. : Notification cum Guideline for recruitment of State Budget aided Gram Panchayat level part-time Homoeopathic and Ayurvedic doctors.

Sir/Madam,

This is to inform you that the Notification cum Guideline of the selection procedure of the State Budget aided Gram Panchayat level part-time Homoeopathic and Ayurvedic doctors has been amended in consultation with the Finance and Health & Family Welfare Department, Govt. of West Bengal.

I am directed to forward herewith the said Notification cum Guideline for your necessary action.

Yours faithfully,

Encl.: As stated.

**Special Secretary
Panchayats & Rural Dev. Department**

Memo No.258(21)/1(90)/PRD-14098/1/2020-SPHC SEC-Dept. of PRD

Date:17.12.2021

Copy forwarded for information and necessary action to:-

1. The Commissioner, Directorate of Panchayats & Rural Development, Jessop Building, Mezzanine floor, 63, N.S. Road, Kolkata- 700001;
2. The Director of Homoeopathy, Department of Health & Family Welfare, AYUSH Branch, Swasthya Bhawan, Salt lake City, Sector-V, Block.GN-29, Kolkata-700091;
3. The Director of Ayurveda, Department of Health & Family Welfare, Swasthya Bhawan, 6th floor, Salt lake City, Sector-V, Block.GN-29, Kolkata-700091;
4. The Joint Secretary (AYUSH), Department of Health & Family Welfare, AYUSH Branch, Swasthya Bhawan, 6th floor, Salt lake City, Sector-V, Block.GN-29, Kolkata-700091;
5. The Additional Executive Officer..... Zilla Parishad(All)/ Siliguri Mahakuma Parishad;
6. The Secretary.....Zilla Parishad(All)/ Siliguri Mahakuma Parishad;
7. The P. S. to the Minister-in-Charge, P & RD Department for his kind appraisal;
8. The P. S. to the Additional Chief Secretary, P & RD Department for his kind appraisal.
9. The Nodal Medical Officer.....Zilla Parishad(All)/ Siliguri Mahakuma Parishad;
10. The Public Health Programme Coordinator, DPHC,Zilla Parishad(All)/ Siliguri Mahakuma Parishad;

**Special Secretary
Panchayats & Rural Dev. Department**

Notification cum Guideline for recruitment
of State Budget aided Gram Panchayat level part-time doctors

Selection procedure of the State Budget aided Gram Panchayat level part-time Homoeopathic and Ayurvedic doctors were being guided by the Order no H/AUH/379/3H-270/85 I dated 23.05.1988 and HF/O/ISMH/118/1A-10/2006 dated 24.02.2006 from long time past. The same have become almost impertinent in respect of the present situation and need to be modified. The matter was under consideration of this Department and now after careful consideration of the whole matter, this Department has decided to amend the guidelines in consultation with the Finance and Health & Family Welfare Department, Govt. of West Bengal for engagement of part-time Homoeopathic and Ayurvedic Medical Officers in Gram Panchayat level dispensaries under State Budget aided in the following manner:

1. Qualifications & other eligibility required:

A. Educational qualification: Higher Secondary examination, certified by 'West Bengal Council of Higher Secondary Education' or its equivalent is the minimum educational qualification.

B. Professional qualification:

I. For Homoeopathy :

A Bachelor Degree (BHMS) in Homoeopathy from a recognized University or Institution recognized by Central Council of Homoeopathy and must be registered with State or Central Council of Homoeopathy.

II. For Ayurveda :

A Bachelor Degree (BAMS) in Ayurveda from a University or its equivalent as recognized under the Indian Medicine Central Council Act, 1970. Candidate must be registered with 'Paschim Banga Ayurveda Parishad', West Bengal.

At the time of submitting application, all candidates must be registered with proper Council/Parishad and have to submit the registration certificate. Provisional certificate from the same authority can also be entertained but he/she have to produce the original registration certificate within Six months of his/her selection. In anyway, late submission of Registration Certificate will not be entertained.

C. Age: Entry age for part-time Homoeopathic/Ayurvedic Medical Officer in Gram Panchayat dispensaries shall be not more than 50 years and exit age shall be 65 years.



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Panchayats & R.D. Deptt.
Govt. of West Bengal

Age should be calculated on 1st January of the Publication of recruitment notification.
Entry age limit is relaxable for 5 years for SC/ST and 3 years for OBC candidates.

D. Language known: Candidate must have knowledge in Bengali both speaking and writing.

E. Candidate must be a citizen of India.


F. Papers to be submitted with prescribed application form(Annexure-I):

1. Admit Card/Certificate of Secondary examination or equivalent or Birth Certificate issued by proper Government authority as age proof document.
2. Mark Sheets as in certificates for professional qualification.
3. Any Three of the EPIC, AADHAR, PAN, Ration card, Passport, Bank Pass Book, Certificate of address having photo issued by 'Member of Parliament' or 'Member of Legislative Assembly' or Group 'A' Gazetted Officer on proper letter head, Household Utility bill (Gas, Electric, Water, fixed Land line) showing name and current address (not more than three months old), Property/ Wealth tax assessment certificate with same details as address proof cum identity proof.
4. Self Declaration of same present and permanent address (if any).
5. Medical Registration Certificate.
6. Caste Certificate where applicable.

Selection procedure

2. A Selection Committee consisting of the Block Development Officer(B.D.O), Block Medical Officer of Health (B.M.O.H), Sabhapati of the Panchayat Samity concerned, Karmadhyaksha (Janaswsthya-O-Paribesh Sthayee Samity of the Panchayat Samity concerned), One Medical Officer shall be deputed by the Chief Medical Officer of Health (C.M.O.H) of the district as expert to such committee at the request of Block Development Officer along with the Assistant Chief Medical of Health (A.C.M.O.H) and the Prodhan of the Gram Panchayat concerned will select the candidate. The constitution of the Selection Committee will be as detailed below:

- | | |
|--|----------------------------|
| A. Sabhapati of the Panchayat Samity concerned - | Chairman |
| B. B.D.O Concerned - | Vice-Chairman cum Convener |
| C. Karmadhyaksha, Janaswasthya-O-Paribesh-Sthayee Samity of the Panchayat Samity - | Member |


Secretary
Department of B.D.O. Posts
Govt. of West Bengal

- | | | |
|--|---|--------|
| D. One Medical Officer to be nominated by C.M.O.H. (Preferably from AYUSH cell) | - | Expert |
| E. A.C.M.O.H. from the respective sub-division | - | Expert |
| F. B.M.O.H. Concerned | - | Expert |
| G. Prodhan of the Gram Panchayat concerned | - | Member |

3. An advertisement will be published in at least two widely circulated newspapers by the Zilla Parishad concerned mentioning the terms and conditions inviting applications from the intending candidates for the engagement of part-time Medical Officers in the sanctioned dispensaries at the Gram Panchayats. In response to such advertisement, the applications will be received by the Block Development Officer and Ex-officio Executive Officer of the respective Panchayat Samity. The Zilla Parishad should publish an advertisement, even for one vacancy.
4. Recruitment shall be done in those Gram Panchayats only where no other Govt. aided Medical facilities exist.
5. For selection of the candidates total marks 60 (sixty) will be distributed as follows :-
 - A. Academic & professional qualifications – 45

The above number will be allocated in the following way:

- I. Academic : Higher Secondary – 10
- II. Professional :
 - (i) Bachelor's Degree (BHMS/BAMS) – 30
 - (ii) Post Graduation Degree (MD) -- 5 (not based on mark sheets, only certificate)
- B. Others (residing in GP concerned) -- 5

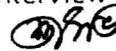
(For Academic and Professional qualification a candidate may be given marks on percentage basis against his/her qualification only.

- C. Viva-voce – 10

Final selection will be made adding marks in Academic Qualification, Professional Qualification and Viva-voce taken together.

The entire process of selection shall be recorded in written and attendance of Candidates, if called for interview, should form part of the record. After closing of receiving date, all applications would be sorted out according to the eligibility criteria.

A candidate can apply for more than One Gram Panchayat. Interview will be called


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for each post (i.e. for each Gram Panchayat). All eligible candidates should come under interview. Any candidate residing in Gram Panchayat area concerned will get additional 5 marks in the interview. Panel cum merit list should be prepared for each Gram Panchayat. Interview of the candidates for one GP will be held in a single day. Interview dates will be fixed Gram Panchayat wise. All successful candidates should come in to the panel in order of merit for each GP.

6. The Committee will prepare a panel of each successful candidate in order of merit for each Gram Panchayat and get such panel of candidates approved in the next meeting of the Janaswasthya-O-Paribesh Sthayee Samity of the Panchayat Samity concerned and send the panel recommending the name of 1st candidate for engagement to the Zilla Parishad.
7. The Janaswasthya-O-Paribesh Sthayee Samity of the Zilla Parishad shall consider the proposal referred in Para-6 above is in order and will take a resolution recommending the name of 1st candidates to the Panchayat and Rural Development Department for approval. A copy of such resolution alongwith the panel made by the selection committee (if any) and a copy of educational qualification, age proof certificate, residential certificate, Professional Certificate, copy of Registration Certificate under the respective Council/Parishad as mentioned in Para-5(II) i) and ii) of the selected candidate should be sent to the Panchayats and Rural Development Department.
8. The Panchayats and Rural Development Department will consider such proposal and if found in order, will accord approval to such proposals.
9. On receiving approval of the Panchayats and Rural Development Department, the respective Zilla Parishad will communicate the same to the Panchayat Samity and Gram Panchayat concerned and the Prodhan of the Gram Panchayat will enter into an agreement with the approved candidate in the prescribed proforma circulated vide Panchayats and Rural Development Department vide memo no. 534 (18)/RD/PH&S/PH/2M-5/08 dated 31.01.2014 and engage him on part time basis. For the purpose an agreement may be made on specific terms & conditions. If the approved candidate refuses to join or resigns after joining, then the selection committee will consider next candidate from the list for engagement and a resolution may be taken in the Janaswasthya-O-Paribesh Sthayee Samity of the Panchayat Samity concerned recommending the name of the next candidate and so on.

10. The date of joining of the concerned doctor(after signing of the contract paper) must be sent to the Panchayats & Rural Development Department within two months from the date of receiving and the approved candidate must join in his/her post within One month from the date of receiving of appointment letter.
11. Maximum days of absence permissible in a year will be 30. However, they will be entitled honorarium for 12 off days(maximum 08 days in one stretch) only.
12. Validity of the panel is fixed to be of one year from the date of joining of the candidate for the first time from the panel. In case where validity of the panel has expired in accordance with above or where there is no other candidate in the panel, the fresh recruitment process may be initiated as per. Zilla Parishad concerned will advertise for this purpose at least two widely circulated newspapers. Permission for filling up vacancies in such cases no further approval will be required from this end but final approval of the candidate needs to be certified from this Deptt. as usual.
13. Any candidate engaged by any authority without maintaining the prescribed guideline would not be accepted for candidature by this Department.
14. Engagement will be on part time basis up to a maximum of 65 years of age. Terms and conditions will be as per contract. Their honorarium will be fixed by the Health & Family Welfare Department in consultation with Finance Department.
15. The Zilla Parishad, before recommending the selected candidate, must declare the present court case status.
16. The contract between the Pradhan and the selected doctor will be for one time. The work responsibilities, working period, attendance and the terms and conditions for continuation of their service are as laid down in the prescribed Contract proforma (Annexed).

You are requested to inform to the Block Development Officer & Ex-Officio Executive Officer of Panchayat Samities concerned about the selection procedure and the steps to be taken from their end.

The guideline cum notification is issued in concurrence with Finance Department U.O. no. Group P2/2021-2022/0275 dated 05.10.2021.

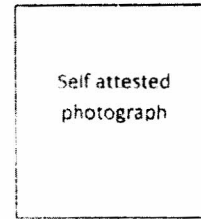
This guideline will come in to effect immediately.



Special Secretary
Panchayats & R.D. Deptt.
Govt. of West Bengal

Application Format

To
The Block Development Officer
..... Block.
..... District



Sir/Madam,

Understanding from the advertisement published in the Patrika
Dated. and from the Notification No....., I
offer myself as a candidate for engagement as part time
(Homoeopathic/Ayurvedic) Medical Officer (under State Budget) ofGram
Panchayat underBlock of District. My
particulars are given below:

- I. Name of the candidate :
II. Name of father/husband :
III. Address mentioning of Block, Sub Division,
District, Pin code and Telephone no. :
IV. Whether a permanent resident of
the Gram Panchayat for which applied for?(Yes/No) :
V. Date of birth :
VI. Category (General/SC/ST/OBC) :
VII. Nationality :
VIII. Sex :
IX. Qualification in following Proforma :

| Name of Exam | Year of Passing | % of marks obtained | Division/Class/Grade | Remarks if any |
|------------------|-----------------|---------------------|----------------------|----------------|
| Higher Secondary | | | | |
| BHMS/BAMS | | | | |
| MD(if any) | | | | |

- X. Work experience :
XI. Whether attached with any Govt. service(Yes/No) :

Declaration: I do hereby certify that the details stated above are true and that in case any information proves to be false, my candidature will be liable to be cancelled.

Enclosed: Required papers to be submitted as per notification.

Date:

Place:

.....
signature of the candidate